



CCHA BOARD MEETING MINUTES

February 9, 2016
7:30-9:00pm
Teleconference

Attendees: Eric Gonneau - Chair, Joanna Hunt, Toby Cox, Jordan Hier, Allan Weatherall, Jennifer Graham, Saad Minhas, Mark Myers, Krista Vriend, Brynne (Ottawa chapter)

Regrets: Karen LeCompte, Stella Cockett,

Recorder: Jennifer Graham

MINUTES

1. Review & Approval of Agenda

Approval of Agenda - Moved - Eric, 2nd - Joanna – Approved

2. Review & Approval of Minutes

Approval of January 12th minutes - Moved - Jennifer, 2nd - Toby – Approved

Approval of January 12th Overview minutes – Moved – Jennifer, 2nd - Toby – Approved

3. Canadian Coalition of Genetic Fairness

Deferred to March.

4. Directors Resignation

Aaron resigned February 4th from BOD. Mark has agreed to fill Treasurer role. Jennifer will work with Mark to transition Treasurer role. Mark may step down from one of the two committees currently on.

5. Committees

Awareness Committee - Saad

Committee has met to review and discuss objectives. 3 main categories – Newsletter; Patient conferences; Advocacy and Awareness project.

London has CHD Awareness Week events planned – City Hall, London Life and other buildings being lit red for CHD week. Being interviewed and promoted on radio and CTV.

ACTION: Committees work together to draft a communication tool (i.e. brochure, postcard) to be used at clinics to increase awareness, membership and fundraising.

Membership Committee - Krista

Developed objectives, outlined member benefits and role of the chapters.

Next step – update membership list. Need to drive social media members (i.e. FB, Twitter etc) to register on website (many are not Canadian), so they have access to newsletter and updates, as well as we obtain details such as province, country, etc.

Beat Retreat – several inquiries from US participants to attend. Need to review with insurer regarding coverage.

Fundraising Committee - Jennifer

Discussed numerous options for fundraising, limited by resources, time, and effort required.

3rd Annual Warrior Walk held February 13th anyone in Abbotsford, BC welcome. Walk of Life (May 28th) – very family oriented, all activity levels. Ottawa Marathon (May 28/29) – Eastern Ontario chapter organizing team for

charity run.

Submitted Grant application for OSRCF grant through Ministry of Tourism, Culture and Sport in collaboration with Dr. Longmuir at CHEO.

Lisa and Allan meeting with McCormack's in London end of February to discuss donation.

6. Items arising from last meeting

1. Signing officers for bank account – Jennifer, Denise, Mark

Eric, Krista, Denise and Jennifer are current signing officers. Jennifer continuing Treasurer role on interim basis. Mark has agreed to take on Treasurer role, Jennifer and Mark will work with bank to have Mark added as signing authority.

2. Budget initialization – Eric, Krista, Jennifer, Mark

Nothing new to update. Need to create a 2016 budget. Eric, Krista, Jennifer, Mark to develop draft budget for the board to review.

3. BC PACH clinic – Stella

BC clinic hosting 1 day patient education conference on Saturday May 7th, 2016 - Unique Hearts, Unique Lives – Information on navigating adult life with CHD. CCHA director to speak on Advocacy – joint presentation with Julie Bard (BC chapter leader) on what BC chapter and National CCHA can offer.

4. Update of Records to CRA – Eric/Allan

Need to submit update to CRA for change in Board members.

5. GTA Chapter Application – Eric

Second application was submitted in January to initiate GTA Chapter. Board discussed at length merits of GTA chapter.

6. Website Training – Jennifer, Mark, Jordan

Website training and handover has not been completed.

7. Lengthening of record keeping beyond 33 years – Allan

Healthcare is provincial mandate in Canada, each province decides how long records must be maintained, each province different. Issue revolves around surgeries and chronic conditions. Discussed next steps.

8. Ottawa Chapter Update – Brynne

Mostly focused on Ottawa Marathon (May 28/29) and getting people involved and signed up. Met with Dr. Longmuir (CHEO research) and Dr. Loughheed (cardiologist), discuss working together for patients in Ottawa area.

7. Treasurer's Report – Jennifer Graham

Main bank balance approx \$23,674.90. London account has \$889.85, Sick Kids account has \$0.76.

Jennifer, Aaron, Eric, Krista to work on 2016 budget.

Approval of Treasurer's report for January - Moved - Jennifer, 2nd - Krista – Approved

8. Administrivia

Nothing to report

9. Upcoming Events

Nothing to report

10. New/Other Business

Discuss renewing Allan's ED contract.

MOTION: Board approves extending Allan's contract

11. Next Board Meetings:

March 8th @7:30 to 9:00

April 12th @7:30 to 9:00

May 10th @7:30 to 9:00

June 14th @7:30 to 9:00

July 12th @7:30 to 9:00

Meeting adjourned @ 9:39 pm

Approved: CCHA BOD Date: April 12, 2016