



# CCHA

## ANNUAL GENERAL MEETING

### MINUTES

November 29, 2017  
7:00-9:00pm  
[Sick Kids Hosp]/Teleconference

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**Attendees:** Allan Weatherall, Jennifer Graham, Eric Gonneau, Saad Minhas, Farrukh Aman, Teleconference - Krista Vriend, Robbyn McLellan, Stella Cockett, Andrea Van Rossum, Meaghan Sharp, Effie Slapnicar, Jennifer M (EO), Jordan Hier, unknown (416-901-3527) registered as Chronos Wealth Management

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**Recorder:** Jennifer Graham

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## MINUTES

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### 1. Welcome – Allan Weatherall

- Call to Order
- Quorum established
- Appointment of Recording Secretary – Jennifer Graham
- Proof of Notice of Meeting

### 2. President's Report – Krista Vriend

- 1) 3-year Strategic Plan objectives
  - Build Awareness of CCHA nationally
  - Establish a sustainable fundraising program
  - Provide ongoing support for CHD patients and stakeholders
- 2) Recap of 2016 Accomplishments
  - Professional Advisory Committee formed
  - Joined Canadian Coalition for Genetic Fairness
  - Engaged Provincial Health Ministries regarding patient record keeping and disability grants
  - Increased efforts on fundraising (\$200,000 Fearless program grant; \$10,000 donation from Pefferlaw Lioness Club; Walk of Life and Toronto & Ottawa race weekend events)
  - Labatt Family Heart Centre Family Conference
- 3) 2017 Year to Date Accomplishments & Initiatives
  - Finalized Chapter Guidelines for operations and conduct
  - Launched Fearless Physical Activity Project
  - Participated in a number of Conferences and Patient Transition Nights
  - Advocacy for new-born screening for CHD
  - Walk of Life, Toronto & Ottawa Race Weekend
- 4) Looking Ahead
  - Board to refocus organization's efforts by streamlining initiatives into three key projects that will build the base for the 2018 plan: 1) national awareness campaign through social & earned media; 2) building a donor pitch and execute fundraising tactics; and 3) developing a holistic CCHA/CHD education platform
  - 2018 is a strategic planning year; plan to be introduced at next AGM
- 5) Realigning the AGM
  - Proposal to move AGM to June to align with fiscal year end and annual financial

### **3. Executive Director's Report – Allan Weatherall**

- Joined Canadian Coalition for Genetic Fairness
- Time spent on genetic fairness advocacy
- Various awareness activities – radio interviews, newspaper stories
- Fundraising – corporate gifts, grants; ongoing issue is that donor base remains small
- Joined Foundation Search database in 2016 – source of funding
- Met with numerous contacts in 2017 (e.g. Chris Dyson – book proceeds going to CCHA)
- Political activities (maintenance of health records, etc.)
- BC Chapter
  - Head of Chapter is on leave; chapter temporarily inactive
- Eastern Ontario Chapter
  - Great strides in networking, capacity building this year
  - Over \$5,500 raised in Ottawa Race Weekend
- London Chapter
  - Many events and awareness initiatives
  - Actively involved in securing \$55,000 gift from McCormick's

### **4. CCHA Financial Report – Robbyn McLellan**

- 2016 Financial Overview reviewed - discussed how funds from McCormicks and MTCS grant helped improve overall financial outlook for organization.
- Reviewed 2017 Trend Report for Q3 - surplus by September 30 of \$1,462.55
- Search for a new account underway - previous accountant closing business effective July 31, 2017
- Ask members to connect us with an Accountant or Accounting firm that works with Non-Profits and reasonable cost. Contact Robbyn, Krista or Jennifer with referral

*Motion - to give the Board of Directors approval to continue search and engage appropriate party for accounting services – moved by Jennifer Graham, 2nd by Andrea Van Rossum - approved*

### **5. CCHA Board Elections – Jennifer Graham**

- Reviewed current sitting Board of Directors
- Five open board positions, two current members up for renewal, three vacancies
- Review of Application process (notice posted September 25, 2017; applications due October 25, 2017; notice posted on website, social media, Variety Village and Diversity On Board)
- 21 applicants
- Interview committee composed of Executive Director (Allan Weatherall) and three board members (Jennifer Graham, Joanna Hunt, Jordan Hier)
- 7 candidates shortlisted and interviewed
- Review of preferred skills, mandatory criteria and other factors considered
- Credentials of short-listed candidates reviewed - Farrukh Aman, Heather Lannon, Jim McIntyre, Saad Minhas, Meaghan Sharp, Alyssa Slike, Effie Slapnicar, Andrea Van Rossum, Krista Vriend
- Recommended candidates:

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- Saad Minhas (re-elect)
  - Meaghan Sharp (to be elected)
  - Effie Slapnicard (to be elected)
  - Andrea van Rossum (to be elected)
  - Krista Vriend (re-elect)

*Motion - re-elect Saad Minhas to the Board of Directors – moved by Robbyn McLellan, 2nd by Stella Cockett - approved*

*Motion - re-elect Krista Vriend to the Board of Directors – moved by Stella Cockett, 2nd by Eric Gonneau - approved*

*Motion - elect Meaghan Sharp to the Board of Directors – moved by Jordan Hier, 2nd by Robbyn McLellan - approved*

*Motion - elect Effie Slapnicar to the Board of Directors – moved by Eric Gonneau, 2nd by Jordan Hier - approved*

*Motion - elect Andrea van Rossum to the Board of Directors – moved by Stella Cockett, 2nd by Robbyn McLellan - approved*

## **6. New Business – Open**

Reviewed the 2016 AGM minutes, no comments or revisions. Approval of 2016 AGM minutes

*Motion - to approve the 2016 AGM minutes – moved by Saad Minhas, 2nd by Robbyn McLellan - approved*

Saad inquired about opportunity to put forward and nominate other candidates to the board. prior to elections

*Motion - have Farrukh Aman as candidate for CCHA board member – moved by Saad Minhas,*

*Revised Motion - have Farrukh Aman as honorary board member - moved by Eric Gonneau, 2nd by - approved*

## **7. Adjourn**

*Motion - to adjourn the 2017 AGM – moved by Eric Gonneau, 2nd by Stella Cockett - approved*

**Approved: June 20, 2018 AGM**