



CCHA BOARD MEETING MINUTES

March 8, 2016
7:30-9:00pm
Teleconference

Attendees: Eric Gonneau - Chair, Toby Cox, Jordan Hier, Allan Weatherall, Jennifer Graham, Mark Myers, Stella Cockett,

Regrets: Krista Vriend, Joanna Hunt, Saad Minhas

Recorder: Jennifer Graham

MINUTES

1. Review & Approval of Agenda

No Agenda provided

2. Review & Approval of Minutes

February minutes deferred to April.

February Overview minutes deferred to April.

3. Canadian Coalition of Genetic Fairness

Discussed membership into Canadian Coalition of Genetic Fairness. Board has determined a \$50 membership fee. Board approved joining CCGF organization

4. Directors Resignation

Denise and Aaron have submitted resignations. Currently have 9 board members. CRA website updated.

Discussed potentially filling vacant board positions. Preference for candidates from outside Ontario and CHD parent.

5. Committees

Advocacy/Awareness Committee - Mark

3 main categories – Newsletter; Patient conferences; Advocacy and Awareness project.

Advocacy and Awareness projects – include 33 year records project, Joanna to draft letter to Ontario College of Physicians.

Patient Conferences – look at various conferences and approach over the year and build relationships with medical professionals.

Newsletter – Researched format and peer newsletters. Goals - update membership on CCHA activities and increase membership and awareness. Initially sent electronically to members, later this year/next year look at printing and distributing to various CHD clinics across Canada. Include articles from Professional Advisory Council (formerly MAB).

Membership Committee - Stella

Meeting to discuss Chapter guidelines. 6 categories: chapter architecture/purpose; budget; insurance; voice; media training; application process. Draft expected end June 2016, full guidelines finalized this fall. Review membership list and anti-spam legislation.

Fundraising Committee - Jennifer

Investigated MLSE 50/50 draw - not a fit with CCHA as they support youth in sport organizations. Will be

requesting team paraphernalia (Leafs, Raptors, Rock, T.O. Football club) to be used as prizes for events (i.e. WOL).

Jordan is moving forward with the Montreal grocery bagging fundraising program. Expect June/July launch date.

Team CCHA set up for the Walk of Life, will be contacting past members. Goal this year is \$20,000 and 50 team members, we are keeping 75% of money raised. Brynne has set up team for Ottawa Marathon, received \$300 already in donations.

3rd Annual Warrior Walk held February 13th in Abbotsford, BC organized by Julie Bard. Raised \$3,996.

Submitted Grant application for OSRCF grant on January 21st through Ministry of Tourism, Culture and Sport in collaboration with Dr. Longmuir at CHEO. Submitted 2 additional grant applications involving development of individualized toolkit for children from their paediatric cardiologist. CCHA are co-Principle Investigators on each. Applications were submitted to CHIR and IMPACT.

Lisa and Allan meeting with McCormack's in London to discuss the \$40,000+ donation. Extensive discussion regarding use of McCormick donation

6. Items arising from last meeting

1. BC PACH clinic – Stella

BC clinic hosting 1 day patient education conference on Saturday May 7th, 2016 - Unique Hearts, Unique Lives – Information on navigating adult life with CHD. Foundation of St. Paul's Hospital is donating food and cost for board members travel. Joint presentation with Julie Bard (BC chapter leader) on what BC chapter and National CCHA can offer.

2. Beat Retreat - Toby

Confirmed that insurance covered US participants. Contacted nurse practitioners with any additional requirements from US participants.

7. Treasurer's Report – Jennifer Graham

Main bank balance approx \$23,385.50. London account has \$886.85, Sick Kids account has \$0.73.

Jennifer to provide knowledge transfer to Mark in role of Treasurer.

Approval of Treasurer's report deferred to next month

8. Administrivia

Nothing to report

9. Upcoming Events

Nothing to report

10. New/Other Business

Issues with email and CCHA website, may be issue with website. Jennifer to follow up with developer.

11. Next Board Meetings:

April 12th @7:30 to 9:00

May 10th @7:30 to 9:00

June 14th @7:30 to 9:00

July 12th @7:30 to 9:00

Meeting adjourned @ 10:15 pm